

Forward Plan

Forward Plan - April 2024 to July 2024

Denise Park, Chief Executive.

Democratic Services

Tel: 01254 585321

FORWARD PLAN

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The Local Authorities (Executive Arrangements), (Meetings and Access to Information) (England) Regulations 2012.

This is a formal notice under the above regulations that part of the Executive Board Meeting listed in this forward plan will be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. The matters likely to be considered in private are outlined in this forward plan.

Forward plan

The forward plan is a document that gives details of the items which require executive decisions in the near future by the Executive Board and are considered to be 'Key Decisions' relating to the Borough. Key Decisions are defined in the Council's Constitution (Part 5, section 4). The Executive Board will next meet on **11th April 2024**. Brief details of the key matters to be discussed on that date are contained in this document.

The Council will as far as possible conduct business of the Executive Board in public. However, at certain times it will be necessary for items to be considered in private. Where this is the case the Board will resolve that the report needs to be considered in private (referred to as Part 2 matters) because an item contains confidential or exempt information. What constitutes exempt information is detailed in the Access to Information Procedure Rules in the constitution (Part 4, section 2) and summarised below.

When an item is to be considered in private the Council will state the reasons why public are to be excluded from the meeting. The reasons will be outlined on the forward plan and on the agenda.

Representations can be made by the public as to why any matters indicated to be considered in private should be considered in public. The representations must be made at least 5 clear days before the meeting to the Chief Executive at the Town Hall in writing and giving reasons for their views.

What is a key decision?

A key decision is a decision which would:

- result in the Council incurring expenditure which is or the making savings which are significant in terms of the Councils budget for that service or function to which the decision relates or;
- Is significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough.

This Forward Plan contains Key Decisions to be taken by the Council's Executive Board during the period April 2024 to July 2024.

The Executive Board consists of the following Portfolios.

Leader
Adult Social Care
Children, Young People and Education
Environment and Operations
Public Health, Prevention and Wellbeing
Digital and Customer Services
Growth and Development
Finance and Governance

Councillor Phil Riley
Councillor Jackie Floyd
Councillor Julie Gunn
Councillor Jim Smith
Councillor Damian Talbot
Councillor Mahfooz Hussain
Councillor Qesir Mahmood
Councillor Vicky McGurk

A period of up to one hour will be allowed at each Executive Board meeting to enable members of the public to make statements or to ask questions of members of the Board. This must be delivered to the Chief Executive by 4.00pm on the day prior to the meeting. The next scheduled meetings of the Executive Board are:

2024

8th August, 12th September, 10th October, 14th November, 12th December.

2025

9th January, 13th February, 12th March, 9th April.

If you would like to have copies of the documents considered, please speak to the Contact Officer listed for that item. For further information, please contact Phil Llewellyn on 585369.

Denise Park
Chief Executive

Leader

Adult Social Care & Health

Children, Young People and Education

Title	Subject	Consultation	Representations To	Documents Considered	Comments
6 monthly Adoption report					
Date of Entry		None			
March 2024					
Date for Decision					
11 Apr 2024					
Portfolios Affected					
Executive Member for Children, Young People and Education					
Wards Affected			Contact Officer		
All Wards			Suzanne Kinder		
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
EB - School Holiday Pattern for Community					
Date of Entry	The EB is asked to agree to the recommended School Holiday pattern for Community and Controlled Schools for 2025/2026	Schools and Teacher Associations will be asked for their views on the proposed pattern			
February 2024					
Date for Decision					
11 Apr 2024					
Portfolios Affected					
Executive Member for Children, Young People and Education					
Wards Affected			Contact Officer		
All Wards			Andrew Hutchinson		

Education					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Environment and Operations

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Tree and Woodland Strategy					
Date of Entry		Undertaken as part of the Climate Change consultation			
January 2024					
Date for Decision					
11 Apr 2024					
Portfolios Affected					
Executive Member for Environment & Operations					
Environment & Operations					
Wards Affected			Contact Officer		
All Wards			Tony Watson		
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Digital and Customer Services

Title	Subject	Consultation	Representations To	Documents Considered	Comments
IT Equipment					
Date of Entry		None			
March 2024					
Date for Decision					
13 Jun 2024			Contact Officer		
Portfolios Affected			Isaac Evans		
Digital and Customer Services					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Public Health, Prevention & Wellbeing

Title	Subject	Consultation	Representations To	Documents Considered	Comments
EB 0-19 Healthy Child Programme Update					
Date of Entry	Update on the mobilisation of the 0-19 Healthy Child Programme, delivered by ELHT from 1st April 2024	None			
March 2024					
Date for Decision					
13 Jun 2024					
Portfolios Affected			Contact Officer		
Executive Member for Children, Young People and Education, Executive Member for Public Health, Prevention & Wellbeing			Liz Johnston, Hayley Kilpatrick		
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Growth and Development

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Levelling Up Partnership Update					
Date of Entry		None	Contact Officer Clare Turner		
March 2024					
Date for Decision					
11 Apr 2024					
Portfolios Affected					
Wards Affected	All Wards				
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Replacement planning, land charges and					
Date of Entry	To seek approval to commence procurement for a new software system for planning, land charges and building control along with the associated financial implications.	None	Contact Officer Peter Hughes		
March 2024					
Date for Decision					
13 Jun 2024					
Portfolios Affected					
Executive Member for Digital and Customer Services, Executive Member for Growth and DevelopmentGrowth and Development					
Wards Affected					

All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Issa Way North					
Date of Entry		None			
March 2024					
Date for Decision					
13 Jun 2024					
Portfolios Affected			Contact Officer		
Executive Member for Growth and DevelopmentALL			PMO Growth		
Wards Affected					
Blackburn South East					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Growth Programme 24/25					
Date of Entry		None			
March 2024					
Date for Decision					
13 Jun 2024					
Portfolios Affected			Contact Officer		
Executive Member for Growth and DevelopmentALL			PMO Growth		
Wards Affected					

All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Blackburn Town Centre LUF					
Date of Entry	Project update and capital programme approval	None	PMO Growth, Simon Jones		
November 2023					
Date for Decision					
11 Apr 2024					
Portfolios Affected					
Executive Member for Growth and Development					
Wards Affected					
Blackburn Central					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Local Heritage List					
Date of Entry	Update of local heritage listings following Growth Lancashire recommendations & P&H Committee considerations	None	PMO Growth		
June 2023					
Date for Decision					
13 Jun 2024					
Portfolios Affected					
Executive Member for Growth and Development					

and Development					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Finance and Governance

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Medium Term Financial Plan - Update					
Date of Entry		None			
December 2023					
Date for Decision					
13 Jun 2024			Contact Officer		
Portfolios Affected			Dean Langton		
Executive Member for Finance and GovernanceALL					
Wards Affected					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Corporate Issues

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Irrecoverable Debts					
Date of Entry	To seek approval to the write off of irrecoverable debts.	None	Dean Langton		
November 2023					
Date for Decision					
7 Dec 2023					
Portfolios Affected					
Executive Member for Finance and Governance ALL					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

The following items are standing items: